System Operator Certification Program Manual Mapping Document

Personnel Certification and Governance Committee

Purpose

The purpose of this document is to provide a method of tracking changes, provide a brief description of changes, and any other substantial changes from the current version to the next version.

The changes in Chapter 1 related to the move to Pearson VUE go into affect March 25, 2025.

System Operator Certification Program Manual Revision History		
**V 4.1	February 2024**	**V 4.2| February/March 2025**	**Description**
Chapter 1 – All application sections	Chapter 1 – All application sections	Changed – Exam delivery vendor name to Pearson VUE in all applicable sections.
Chapter 1 Certification Examinations		
Examination Application Process	Examination Application Process	Changed – One year to 365 days. Added – Candidate eligibility information sent to Pearson VUE. (This was the same information that was sent to previous exam vendor.) Removed - Figure 1.1
Scheduling an Examination Appointment	Scheduling an Examination Appointment	Changed – To include Pearson VUE scheduling process.

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Canceling and Rescheduling Examination Appointsments	Canceling and Rescheduling Examination Appointsments	Changed - To include Pearson VUE scheduling process.
Examination Type Change Request	Examination Type Change Request	Changed - To include Pearson VUE scheduling process.
Withdrawal from Examination Process	Withdrawal from Examination Process	Changed - One year to 365 days.
Special Accommodation Requests	Special Accommodation Requests	Added – Personnel Certification Governance Committee for reviewing of requests. Changed – Submit at least four weeks prior to scheduled exam appointment to Submit request prior to scheduling exam.
Taking the Exam	Taking the Exam	Changed - First paragraph exam time of 4 hours (30 minutes Admin and review and candidate information, 15 minutes tutorial, 3 hours exam, and 15 minutes post-exam survey.) to 3.25 hours. (.25 hours for tutorial and 3 hours for exam) to accommodate the exam process. The paragraph informs candidates they should arrive 30 minutes prior to the exam start time. Updated - Table 1.2 Examination Time Allocation. Removed Administration and Review of Candidate Information (30 minutes) because it is not included in the exam time and the post-examination survey (15 minutes) because Pearson VUE sends the candidate a link to the survey after the exam is completed.
	Non-Disclosure Agreement	Added – Non-Disclosure Agreement paragraph.

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Testing Center Regulations	Testing Center Regulations	Minor changes – 1st and 2nd bullets. Changed – 3rd bullet.
Results of Exams	Exam Results	Changed - Section title from Results of Exams to Exam Results Added – Pearson VUE will email link to score report.
Chapter 2 Credential Maintenance		
Program Requirement Summary	Program Requirement Summary	Original - 3.a. Added - 3.a.i., 3.a.i.1., 3.a.i.2., 3.a.i.3., 3.a.i.4 to provide more detailed information.
Chapter 4 Program Rules		
Learning Activities	Learning Activities	Added – Training Frequency, Footnote 14. Removed - Emergency Operations Training Topics, Other Training Topics, Instructor Training.
Legal Name Change	Legal Name Change	Removed – NERC mailing address.